



Special Gifts Theatre Board Purpose & Expectations

At Special Gifts Theatre (SGT), we believe in a world where all people with disabilities are valued, included, and accepted. Through the performing arts, we work collaboratively to create inclusive and transformative experiences for individuals with disabilities to fully engage in the world. Members of our Board of Directors support our purpose by using their talents and professional experience to further our mission.

The Purpose of the Board

- Strategy: Give SGT direction; help establish and grow our vision, mission and values
- Oversight: Provide leadership and oversight in relevant areas to ensure accountability
- Participation: Ensure that SGT has the volunteer resources to work efficiently
- Leadership: Bring credibility to SGT; foster a strong sense of SGT's identity and culture
- Guidance: Provide advice that facilitates alignment among the Board, leadership, staff, program participants, the community, etc.
- Fundraising: Be a strong ambassador for development to ensure the organization has the financial resources necessary to operate and carry out its mission

Desired Skills and Experience:

- Show passion for SGT and its mission
- Demonstrate traits of a respected leader
- Have a unique skill set or an area of expertise to help SGT (examples: financial or accounting acumen, legal profession, marketing/advertising skills, human resources, etc.)
- Have the necessary time to commit to SGT
- Be willing to make an annual personal financial contribution
- Provide access to different networks/relationships that can support SGT

Specific Commitments/ Responsibilities:

- Two-year service term, renewable
- Regular participation in Board meetings: Board members must attend at least 3 of the 4 quarterly scheduled Board meetings either in person or video conference
- Participation in at least two permanent committees of the Board (governance, fundraising/ marketing, financial oversight/audit, programs/services) which meet monthly or quarterly
- Participation in ad hoc committees as needed
- Financial give-or-get: Board members are expected to either personally contribute (to the extent feasible), or raise from donations/contributions of others, at least \$5,000 every two years (which includes company sponsorships, in-kind donations, etc.)
- Volunteerism: Board members must volunteer assistance at a minimum of 3 activities per year (e.g., set-up, ticket sales, concessions, provision of lunch for staff on performance days, or other forms of assistance at fundraising events, shows/programs, etc.)
- Assistance with Board recruitment
- Quarterly time commitment is approximately 10 hours